Total Closet Cleaning

**You Need**
- 2 boxes
- Marker
- Tape
- Trash bag
- Cleaning cloth
- Duster
- Vacuum
- Crevice tool

**1. Tidy**
- Put dirty clothes in hamper
- Throw away trash
- Fold clothes and put in dresser
- Hang clothes on hangers

**2. Empty**
- Move everything to your bed
- Sort into categories as you work (dresses, shirts, pants, etc.)

**3. Clean**
- Dust ceiling, door frame, walls
- Treat scuffs on wall, door
- Wipe light switch, baseboards
- Vacuum floor and crevices
- Treat carpet stains

**4. Sort**
- Put items that are too small or too big in box, label, and seal
- Put items for donation in box, label, and seal
- Put worn-out items in trash bag

**5. Finish**
- Put clothes back by category
- Hang longer items toward ends
- Put away shoes
- Hang scarves and belts
- Put purses and bags on shelf
- Put donation box in car
- Throw away trash