

Crisis Cleaning for Guests

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SUPPLIES

- A laundry basket
- Trash bags
- Microfiber cloths
- Disinfecting wipes
- All-purpose spray
- Glass cleaner
- A broom or vacuum
- Air freshener

BATHROOM

- Put clutter in drawer or basket.
- Spray toilet bowl.
- Use disinfecting wipes on sink, counter, faucet, toilet tank, handle, seat and rim.
- Polish mirrors and fixtures
- Brush and flush toilet.
- Sweep floor, wipe up spots.
- Change towels and check supplies.
- Empty trash.
- Turn off fan.

KITCHEN

- Empty the sink.
- Run the dishwasher
- Put clutter in basket.
- Put trash in bag.
- Spray and wipe counters.
- Sweep high-traffic area on floor.
- Wipe spots on floor.
- Put out fresh towel.
- Empty trash can.
- Spray air freshener.

GUEST ROOM

- Put clutter in basket.
- Open window.
- Dust furniture.
- Change sheets and fluff pillows.
- Close window and clean smudges.
- Vacuum floor and soft furniture.
- Spray air freshener.

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LIVING ROOM

- Put clutter in basket.
- Put trash in the bag.
- Clear things off the sofa.
- Straighten sofa pillows. fold blankets
- Use damp cloth to wipe tabletops and shelves.
- Use all-purpose spray to clean doorknobs, light switches.
- Arrange items on coffee tables.
- Vacuum upholstered furniture.
- Vacuum high-traffic area on floor.
- Spray air freshener.

ENTRYWAY

- Spray and wipe doorknob, both sides.
- Shake off Welcome Mat and sweep front step.
- Polish glass door, both sides.
- Put shoes and clutter in the laundry basket.
- Sweep or vacuum floor. Spray and wipe any spots.
- Spray air freshener.

FINAL TOUCHES

- Put laundry basket containing clutter in your room.
- Throw out the bag of trash.
- Put tissues, water bottle and glass, and a good book in guest room.
- BREATHE!



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